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PEEBLES COMMON GOOD FUND SUB-COMMITTEE WEDNESDAY, 2 SEPTEMBER, 2015

A MEETING of the PEEBLES COMMON GOOD FUND SUB-COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, ROSETTA ROAD, PEEBLES on WEDNESDAY, 2 SEPTEMBER, 2015 at 5.45 PM

J. J. WILKINSON,
Clerk to the Council,

26 August 2015

BUSINESS		
1.	Apologies for Absence.	
2.	Order of Business.	
3.	Declarations of Interest	
4.	Monitoring Report for 3 Months to 30 June 2015 (Pages 1 - 10) Consider report by the Chief Financial Officer providing the details of the income and expenditure for the Peebles Common Good Fund for the 3 months to 30 June 2015 and full year projected out-turn for 2015/16 and projected balance sheet values to 31 March 2016. (Copy attached.)	10 mins
5.	Any Other Items Previously Circulated.	
6.	Any Other Items Which The Chairman Decides Are Urgent.	

NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

Membership of Committee:- Councillors W. Archibald (Chairman), G. Logan (Vice-Chairman), S. Bell, C. Bhatia, K. Cockburn and G. H. T. Garvie. Community Councillor L. Hayworth.

Please direct any enquiries to Kathleen Mason. Telephone 01835 826772. Email: kmason@scotborders.gov.uk

Monitoring Report for 3 Months to 30 June 2015

Report by the Chief Financial Officer

Peebles Common Good Sub Committee

2 September 2015

1 PURPOSE AND SUMMARY

- 1.1 This report provides the details of the income and expenditure for the Peebles Common Good Fund for the 3 months to 30 June 2015 and full year projected out-turn for 2015/16 and projected balance sheet values to 31 March 2016.**
- 1.2 Appendix 1 provides a projected Income and Expenditure position. This shows a projected surplus of £7,067 for the year.
- 1.3 Appendix 2 provides a projected Balance Sheet to 31 March 2016. It shows a projected decrease in the reserves of £53,508.
- 1.4 Appendix 3 provides a breakdown of the property portfolio showing actual Income and Expenditure to 30 June 2015.
- 1.5 Appendix 4 shows the value of the Newton Fund to 30 June 2015.

2 RECOMMENDATIONS

- 2.1 It is recommended that the Common Good Sub Committee:**
 - (a) Agrees the projected Income and Expenditure for 2015/16 in Appendix 1.**
 - (b) Notes the projected Balance Sheet value to 31 March 2016 in Appendix 2.**
 - (c) Notes the summary of the property portfolio in Appendix 3.**
 - (d) Notes the current position of the investment in the Newton Fund in Appendix 4.**

3 BACKGROUND

3.1 This report provides the Committee with financial information for the period to 30 June 2015 and projections to 31 March 2016. The report also contains a projected balance sheet for the Common Good Fund to 31 March 2016.

4 FINANCIAL POSITION 2015/16

4.1 Appendix 1 provides detail on income and expenditure for the 2015/16 financial year. The projected net position for the year is a surplus of £7,067 assuming full expenditure of the grants and donations budget of which £4,780 remains to be allocated.

4.2 Income & Expenditure – Rental Income

Rental income for 2015/16 is shown on Appendices 1 & 3, with Appendix 3 detailing the projected annual rental income by individual property. The projected income for the year shows a variance from Budget of £176 due to an overstatement of income of £200 for Garage 1 Tweed Green offset by a rent increase of £24 for Biggiesknowe Garage.

4.3 Income & Expenditure – Non-Property Related Income

The projected out-turn includes an estimate for the interest receivable on cash deposited with the Council. This, however, does not show as an actual income until the end of the financial year as amount is dependent on interest rates and the average cash revenue balance invested with the Council over the full financial year. The annual rate of interest applied to the cash deposits is expected to be around 0.4%.

4.4 The capital reserve is invested in the Newton Fund and distributions are made twice a year in September and February. The proposed budget for 2015/16 is based on a distribution of 2.5% which will be subject to the overall performance of the fund.

4.5 Income & Expenditure – Property Expenditure

The property expenditure to 30 June 2015 is detailed in Appendix 3 by property.

4.6 Income & Expenditure – Grants & Other Donations

The grants and other donations distributed and committed to 30 June 2015 are shown below. There are currently £16,350 grants and other donations that have been approved but not yet paid.

Grant Recipients	Approved	£
Approved and Paid to 30 June 2015		
Peebles Burgh Silver Band	04/03/15	7,000
Peebles Mural Project – prep of wall	07/05/14	1,870
Total Paid to 30 June 2015		8,870
2015/16 Budget		30,000
Budget Remaining		21,130
Approved but not yet paid		
Condition of Funding from Scot Gas Network	-	2,500
Tweedlove Trails	27/05/15	10,000
Treefest Partnership	27/05/15	1,850
Peebles Strictly Seniors Dance Group	27/05/15	2,000
Total Approved but not yet paid		16,350
Unallocated Budget Remaining		4,780

4.7 **Income & Expenditure – Depreciation Charge**

The depreciation charge is projected to be £46,441 based on the revaluation of the properties at 1 April 2014. This is not a cash transaction.

4.8 Appendix 2 provides the balance sheet value to 31 March 2015, the projected movement in year and a projected balance at 31 March 2016.

4.9 **Balance Sheet – Fixed Assets**

All fixed assets of the Common Good Fund are revalued every 5 years as part of the Council's rolling programme. The fixed assets were revalued at 1 April 2014. Appendix 3 shows the values of the individual properties at 31 March 2015, projected depreciation charges 2015/16 and projected value at 31 March 2016.

4.10 **Balance Sheet – Newton Investment**

a) With the current uncertainties in financial markets worldwide caused by the Greek debt crises, speculation over possible interest rate rises in the US and the downturn in the growth rate of the Chinese economy, Global markets have proven to be very volatile in the second quarter of 2015.

b) This has resulted in a downturn across financial markets, which has averaged 5%. Against this background, information from Newton shows an overall performance reduction of 2.76% indicating a reduction in assets value but a lower level of relative performance reduction compared to the wider market over the quarter. The Newton Fund due to its remit of "capital preservation" has therefore been impacted by market fluctuations to a lesser extent than other funds. It should again be noted that these investments are long term investments and individual quartile performance should not be taken in isolation but must be viewed over the longer term. Newton's have action plans in place and as at the end July recovered 0.8% of the second quarter reduction. They believe the overall objective of the fund to return LIBOR+4% over a 5 year average is still achievable and there is no reason to change the strategy adopted at this point.

c) The projections include an unrealised profit of £8,853 for the Newton Fund Investment as at 30 June 2015. Appendix 4 shows the performance of the fund since inception.

4.11 Balance Sheet – Cash Balance

The cash held by the fund is projected to be £57,071, an in year projected increase of £7,067. The projected cash movement for 2015/16 is as follows:

Cash Balance	£
Opening Balance at 1 April 2015	64,138
Projected Surplus for year from Income & Expenditure Statement	(7,067)
Projected Closing Balance at 31 March 2016	57,071

4.12 Balance Sheet – Capital Reserve

The projections for the Capital Reserves include the unrealised profits for the Newton Fund as at 30 June 2015.

5 IMPLICATIONS

5.1 Financial

There are no further financial implications other than those explained above in Section 4.

5.2 Risk and Mitigations

There is a risk that investments in the Newton Fund may reduce in value due to market or investment performance. This risk cannot be fully mitigated, however it is being managed by the selection of a Fund Manager with a clear objective of preserving capital values while aiming to produce returns in line with the benchmark

5.3 Equalities

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

5.4 Acting Sustainably

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life and improvements in local amenities and nurturing of local talent. The potential improvement in levels of income through the use of the new investment fund will act to make the Common Good Fund more sustainable in the future.

5.5 Carbon Management

There are no effects on carbon emissions arising from the proposals contained in this report.

5.6 Rural Proofing

There are no effects on rural proofing arising from the proposals contained in this report.

5.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes required to the Scheme of Administration or Scheme of Delegation arising from the proposals contained in this report.

6 CONSULTATION

6.1 The Monitoring Officer, the Chief Legal Officer, the Service Director Strategy and Policy, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and their appropriate comments have been incorporated into this report.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

Kirsty Robb	Capital and Investments Manager Tel: 01835 825249
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Background Papers:
Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. We can also give information on other language translations as well as providing additional copies.

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PEEBLES COMMON GOOD FUND

PROJECTED INCOME AND EXPENDITURE 2015/16

	Actuals at 30/06/15	Full Year Approved Budget 2015/16	Full Year Projected Out-turn	Full Year Projected Over/ (Under) Spend	Para Ref	Commentary
	£	£	£	£		
Property Income						
Rentals Receivable	(39,262)	(55,346)	(55,170)	176	4.2	
Non-Property Related Income						
Interest on Cash deposited with Council	0	(164)	(164)	0	4.3	Calculated at 0.4%
Newton Fund Investment – Dividends Rec'd	0	(9,800)	(9,800)	0	4.4	Calculated at 2.5%
Other Income	0	0	0	0		
Total Income	(39,262)	(65,310)	(65,134)	176		
Property Expenditure						
Property Costs – General	1,801	10,000	10,000	0		
Haylodge Toilets – Cleaning etc	2,000	13,000	13,000	0		
Shop Division	0	0	0	0		
Total Property Expenditure	3,801	23,000	23,000	0		
Grants & Other Donations	8,870	30,000	30,000	0	4.6	£16,350 approved not yet paid
Running Costs						
Central Support Service Charge	0	7,827	7,827	0		
SBC Grant towards Service Charge	0	(2,760)	(2,760)	0		
Net Running Costs	0	5,067	5,067	0		
Depreciation						
Depreciation Charge	0	46,441	46,441	0		
Contribution from Revaluation Reserve	0	(46,441)	(46,441)	0		
Net impact of Depreciation on Rev Res	0	0	0	0		
Total Net (Surplus)/Deficit for year	26,592	(7,243)	(7,067)	176		

PEEBLES COMMON GOOD FUND

PROJECTED BALANCE SHEET VALUE AS AT 31 MARCH 2016

	Opening Balance at 01/04/15 £	Projected Movement in Year £	Projected Balances at 31/03/16 £
Fixed Assets			
Land & Buildings	913,809	(46,441)	867,368
Feu Duties	1,619	0	1,619
Total Fixed Assets	915,428	(46,441)	868,987
Capital in Newton Investment Fund			
Investment in Newton Fund	370,082	0	370,082
Unrealised Gains/(Loss)	19,935	0	19,935
Market Value	390,017	0	390,017
Current Assets			
Debtors	1,249	0	1,249
Cash deposited with SBC	64,138	7,067	57,071
	65,387	7,067	58,320
Current Liabilities			
Creditors	(4,598)	0	(4,598)
Receipts in Advance	(6,831)	0	(6,831)
Total Current Liabilities	(11,430)	0	(11,430)
Net Assets	1,359,402	(53,508)	1,305,894
Funded by: Reserves			
Revenue Reserve	(54,039)	7,067	(51,224)
Capital Reserve	(439,730)	0	(439,730)
Revaluation Reserve	(865,633)	46,441	(819,192)
Total Reserves	(1,359,402)	53,508	(1,305,894)

PEEBLES COMMON GOOD FUND

PROPERTY PORTFOLIO PERFORMANCE FOR 2015/16
(Actual Income and Expenditure at 30 June 2015)

Fixed Assets	Net Book Value at 31/03/15	Projected Depn Charge 2015/16	Projected Net Book Value at 31/03/16	Projected Rental Income 2015/16	Actual Property Expenditure at 30/06/15				
					Repairs	Rates, Water & Power	Ins	Other	Total
	£	£	£	£	£	£	£	£	£
Greenside Car Park	0	0	0	0	0	0	0	0	0
Kings Meadows Car Park	0	0	0	0	0	0	0	0	0
George Meikle Kemp Monument	0	0	0	0	0	0	0	0	0
Victoria Park	0	0	0	0	0	0	0	0	0
Victoria Park Sports Ground	0	0	0	0	0	0	0	0	0
Victoria Park Tennis Courts	21,000	9,000	12,000	0	0	0	0	0	0
Peebles Disused Railway	0	0	0	0	0	0	0	0	0
Peebles Golf Course	155,000	0	155,000	15,290	0	0	0	0	0
Jedderfield Farm	138,200	1,800	136,400	2,100	0	0	110	0	110
Neidpath Grazings	20,000	0	20,000	400	0	0	0	0	0
Haylodge Park	0	0	0	0	0	0	0	0	0
Haylodge Depot	69,450	5,550	63,900	8,150	0	0	0	0	0
Old Corn Exchange Hall	36,420	3,580	32,840	450	43	0	161	0	205
Walkershaugh Store	45,975	4,025	41,950	6,500	0	0	288	0	288
Tweed Green	0	0	0	0	895	0	0	0	895
Cuddy Green (Part 1)	0	0	0	0	0	0	0	0	0
Venlaw Wood	16,000	0	16,000	0	0	0	0	0	0
Tweed Fishings	0	0	0	0	0	0	0	0	0
Peebles Town Clock	0	0	0	0	0	0	0	0	0
Old Corn Exchange Shop	135,300	14,700	120,600	13,750	0	0	47	0	47
Garage 1 Tweed Green	4,200	800	3,400	200	0	0	9	0	9
Venlaw Quarry	0	0	0	0	0	0	0	0	0
Venlaw Amenity Ground	0	0	0	0	0	0	0	0	0
Old Town Wall Monument	0	0	0	0	0	0	0	0	0
Haylodge Park Play Area	0	0	0	0	0	0	0	0	0

Fixed Assets	Net Book Value at 31/03/15	Projected Depn Charge 2015/16	Projected Net Book Value at 31/03/16	Projected Rental Income 2015/16	Actual Property Expenditure at 30/06/15				
					Repairs	Rates, Water & Power	Ins	Other	Total
	£	£	£	£	£	£	£	£	£
Walkershaugh ACF Site	7,500	0	7,500	450	0	0	0	0	0
Walkershaugh Bowling Green	500	0	500	0	0	0	0	0	0
Former Railway	0	0	0	0	0	0	0	0	0
Ninians Haugh Park	0	0	0	0	0	0	0	0	0
Ninians Haugh Play Area	0	0	0	0	0	0	0	0	0
Old Town Green	0	0	0	0	0	0	0	0	0
Garage 2 Tweed Green	2,750	500	2,250	250	0	0	12	0	12
Garage 3 Tweed Green	2,500	500	2,000	250	0	0	12	0	12
Land at March Street	0	0	0	0	0	0	0	0	0
Gas Governor Site	750	0	750	0	0	0	0	0	0
Fortheringham Bridge	0	0	0	0	0	0	0	0	0
Land at Haylodge Cottage Site	11,500	0	11,500	0	0	0	0	0	0
Garages Sites at Kirkland Street	6,750	0	6,750	680	0	0	0	0	0
Land at Kingsmeadows Toilets	2,000	0	2,000	0	0	0	0	0	0
Haylodge Toilets	30,094	1,906	28,188	0	219	0	0	2,000	2,219
Land at Gytes Leisure Centre	0	0	0	0	0	0	0	0	0
Old Corn Exchange Shop	40,920	4,080	36,840	3,000	0	0	0	0	0
Kingsland School Site	70,000	0	70,000	3,500	0	0	0	0	0
Haylodge Pavilion Site	1,250	0	1,250	150	0	0	0	0	0
Elliots Park Grazings	95,000	0	95,000	0	0	0	0	0	0
Kingsland Primary School Sub Stn	750	0	750	0	0	0	0	0	0
Connor Ridge Monitoring Site	0	0	0	0	0	0	0	0	0
Tweed Green Car Park Site	0	0	0	0	0	0	0	0	0
Victoria Park Construction Store	0	0	0	0	0	0	0	0	0
Walkershaugh Railway Embank	0	0	0	0	0	0	0	0	0
Biggiesknowe	0	0	0	50	0	0	0	0	0
Property Expenditure (General)	-	-	-	0	0	4	0	0	0
Total	913,809	46,441	867,368	55,170	1,157	4	640	2,000	3,801

PEEBLES COMMON GOOD FUND

INVESTMENTS EXTERNALLY MANAGED IN NEWTON REAL RETURN FUND

Cost of Investment	Units	£
13 December 2013	187,196	350,000
11 March 2015	10,341	20,082
Total Invested to 30 June 2015	197,537	370,082

Value of Investment	£
31 March 2015	390,017
30 June 2015	378,935
30 September 2015	
31 December 2015	
31 March 2016	
Increase/(Decrease) from Total Cash Invested	8,853

Dividends are due to be paid out in September 2015 & February 2016.

